

PARENT'S ORIENTATION

**American Elementary Department
Grades 1 - 5**

2021-2022

AMERICAN ELEMENTARY DEPARTMENT

School Principal

Ms. Heba Khalifa

AMERICAN ELEMENTARY DEPARTMENT

- **Ms. Hala Alfred** **Associate Principal**
- **Ms. Nada Shawkat** **Curriculum Coordinator**
- **Ms. Rasha Essam** **Assistant Administrative**

For your further reference and convenience, all information included in this presentation will be sent to all parents via E-mail.

To activate communication via E-mail:

- Please visit the school IT Department

And

- **School Portal SCL**

Make sure to register on the school portal to receive our interactive assignments.

SCOPE OF PRESENTATION

- **Code of Conduct**
- **Behavior Policy**
- **Daily Schedule**
- **Attendance Policy**
- **School Supplies**
- **Parent-School Communication**
- **Curriculum Expectations**
- **Extra-curricular Education**

CODE OF CONDUCT

- **A code of conduct is, what behavior is accepted and what behavior is unaccepted according to NAC values, vision and mission. i.e. **School Rules****
- **Good behavior and discipline are key foundations for good education.**

Thus, NAC code of conduct is essential to protect the welfare of all of our students and the school.

We expect and insist on the highest standards of behavior inside and outside the school.

CODE OF CONDUCT CONT'D

The 7 Habits of Highly Successful NACians

Respect

Responsibility

Accountability

Honesty

Politeness

Punctuality

Acceptance

BEHAVIOR POLICY



- **BIST Program**

(Behavior Intervention Support Team)

- **We continue to use the BIST program for the fourth consecutive year to correct our students' behavior.**
- **The BIST program helps decrease disruptive behavior by FACILITATING POSITIVE LIFE SKILLS.**

For reference, please visit <https://bist.org>

BEHAVIOR POLICY CONT'D

- **Referrals**

- **It is a way for a teacher to refer a student to an administrator to be disciplined after taking several steps (Homeroom Teacher – Class Mentor) to correct the problem.**
- **All referrals are instantly posted online on the SCHOOL PORTAL.**
- **All referrals are directly stored in STUDENTS' FILES.**

We recommend that parents follow up closely on their children behavior profiles.

BEHAVIOR POLICY CONT'D



- Anti-Bullying Policy and Correction Sessions

Bullying is when an individual or a group of people with more power, **REPEATEDLY** and **INTENTIONALLY** cause hurt or harm to another person or group of people who feel helpless to respond.

Correction Sessions will be held as needed to correct and redirect a resistant behavior.

Types of Bullying

Physical

Emotional

Verbal

Cyber

BEHAVIOR POLICY CONT'D

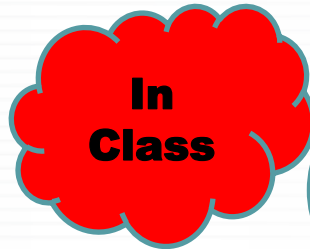
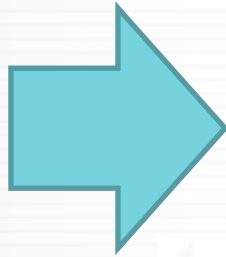


- **For the welfare and emotional wellbeing of all our students, NAC doesn't tolerate any form of bullying.**
- **NAC deals with cases of bullying in a very strict manner.**
- **NAC engages students in campaigns to spread awareness and STOP BULLYING.**

DAILY SCHEDULE

- Students of grades 1 - 5 are entitled to TWO BREAKS a day:

1st Break



**Cafeteria
Hot Meals**

DAILY SCHEDULE CONT'D

2nd Break



**Lunch
Money
Hot Meals**



ATTENDANCE POLICY

- **Regular school hours start from 08:00 A.M. until 03:00 P.M.**
- **Students go straight to classrooms, except on Sundays for their weekly assemblies on the Plaza.**
- **Football happens during P.E. sessions ONLY.**

SAFETY MEASURES

- **We follow the most updated safety measures issued by the MOE and MOH:**
 - 1. Students should always wear their masks/face-shields.**
 - 2. Classes are sanitized daily, and intensely on weekends.**
 - 3. Sick students should not come to school. 2+ days of absence require a medical note before coming to school.**
 - 4. Break time happens at different times to reduce the number of students in the field.**

ATTENDANCE POLICY CONT'D

Types of Absences

Excused Absence

- **An absence due to an illness, doctor's appointment, family emergency, travel, tournaments.**
- **Parents are required to send an OFFICIAL E-MAIL to the school relevant administrative office with a copy of ticket and visa, in case of a travel.**
- **Parents are required to send a MEDICAL NOTE WITH A POSITIVE PCR of the student's illness in case of absence due to medical reasons.**
- **In case of a prolonged non-medical absence, parents are required to coordinate with the relevant administration office ahead of time.**
- **An absent pupil must go to his/her teacher for the make-up work upon arrival.**

ATTENDANCE POLICY CONT'D

Unexcused Absences

- **No MAKE-UP work for students who have unexcused absences.**

Early Dismissal

- **Parents are required to contact the relevant administrative office before 12:00 P.M. via a phone call or e-mail for early dismissal to be allowed.**

Late Arrival

- **Students arriving after 08:30 A.M. are considered tardy and will be referred to the administration to be able to enter their classrooms.**
- **Students are not allowed to INTERRUPT an ongoing session.**

SCHOOL SUPPLIES

- **Please make sure that all personal supplies and items are clearly labelled with a PERMANENT MARKER.**
 - **Sanitary supplies are essential.**
-

PARENT - SCHOOL COMMUNICATION

Communication Channels

- Newsletter
 - School Portal
 - Parent-Teacher Conferences
-

PARENT - SCHOOL COMMUNICATION

Communication Channels

- **School Portal**

The school portal is important for the parents to follow up on their children's grades.

It allows parents to send messages to the teachers and communicate with them about their children's status or concerns.

Parent-Teacher communication takes place EXCLUSIVELY through the school system. No verbal messages / messages on worksheets / phone messages are accepted.

PARENT - SCHOOL COMMUNICATION CONT'D

Communication Channels

- **Parent-Teacher Conferences**

Parent-Teacher Conferences are held TWICE a year.

Parents discuss their children's academic and behavioral status.

The Parent-Teacher Conference is a good opportunity to address any concerns or challenges facing their children at school. Your attendance is important.

PARENT - SCHOOL COMMUNICATION

CONT'D

Expected parent-school coordination

Parents are always encouraged to **ONLY** ask **TEACHERS** or refer to the school for any information they need. We are the **ONLY CREDIBLE SOURCE OF INFORMATION.**

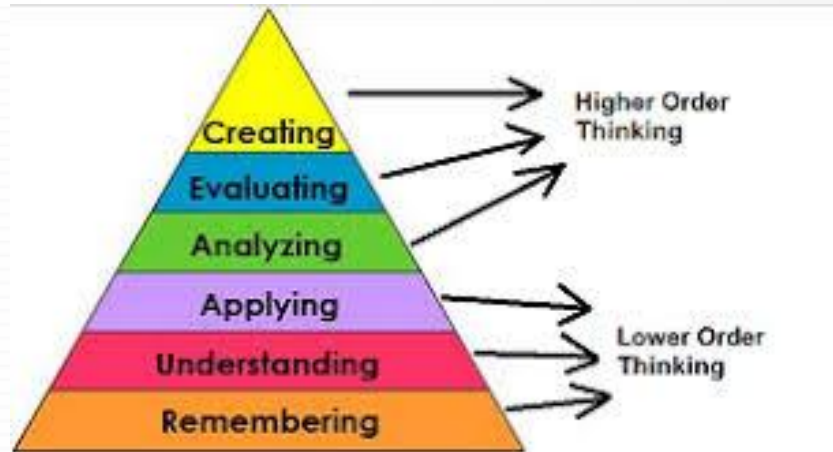
Parents are expected to **OFFICIALLY** inform the school in case of their children's chronic illness or allergies.

Parents are expected to coordinate with teachers in case of sending any shared food to avoid other students' allergies.

CURRICULUM EXPECTATIONS

We are focusing on our students' higher order thinking level taking their critical and reasoning skills further...

Bloom's Taxonomy



CURRICULUM EXPECTATIONS



Curriculum

What we want our students to know
(Common Core Standards)

Assessments

Measure our students' understanding
(Common Core Standards)



Pedagogy

Activities and teaching strategies to reinforce our students' learning



CURRICULUM EXPECTATIONS CONT

**Common
Core
Standards**

Pedagogy (Instruction / Teaching Strategies)

- **Project Based Teaching Strategies**
- **Differentiated Teaching Strategies**
- **Skill Based Teaching Strategies**
- **Integration Strategies**

Assessment (Quizzes - Tests- Exams- HW- Activities - Projects)

- **Project Based Assessments**
- **Differentiated Assessments**
- **Skill Based Assessments**
- **Integrated Projects**

CURRICULUM EXPECTATIONS CONT'D

Curriculum

Core Subjects

**English
Language
Arts**

Mathematics

Science

**Social
Studies**

CURRICULUM EXPECTATIONS CONT'D

Foundational Subjects

Computer

Takes place in the computer labs to enhance the technology in our educational life.

Music

Takes place in the music classes

Arts

Students should have their own supplies to use in class

Physical Education

Different sports are introduced

CURRICULUM EXPECTATIONS CONT'D

Curriculum Development Assessment

NAC follows the COMMON CORE STATE STANDARDS for curriculum development & assessment programs.

What is Common Core Standards?

It is a set of academic standards for what every student is expected to learn in each grade level.

The standards cover the subjects of Mathematics and English Language Arts.

What is the goal of Common Core State Standards?

The goal of common core is to help students graduate with the skills they need to succeed in college and in workplace.

CURRICULUM EXPECTATIONS CONT'D

Curriculum Development + Assessment

For further reference, please visit

www.corestandards.org



Curriculum Expectations CONT'd

Assessment

Quizzes

Classwork

Tests

Homework

MAP Test

**Quarter
Tests**

**School
Projects**

Exams

Curriculum Expectations CONT'D

Assessment

MAP Test

English
Language Arts

Mathematics

Measure for Academic Progress

- The MAP test is a **STANDARDIZED** test.
- It helps teachers and administrators measure and improve learning for all students and make decisions to promote a child's academic growth.
- It is **IMPERATIVE** that parents provide a good environment that encourages students to be prepared for the MAP test.

The MAP test is very important. Your seriousness about it is reflected on our students' performance.

CURRICULUM EXPECTATIONS CONT'D

Homework Policy

Grade 1	10 Minutes
Grade 2	20 Minutes
Grade 3	30 Minutes
Grade 4	40 Minutes
Grade 5	50 Minutes

**Excused
Absences**

**Excused
Homework
FULL GRADE**

**Unexcused
Absences**

**80 % of Grade
within 1 week**

**Missing
Homework**

NO GRADE

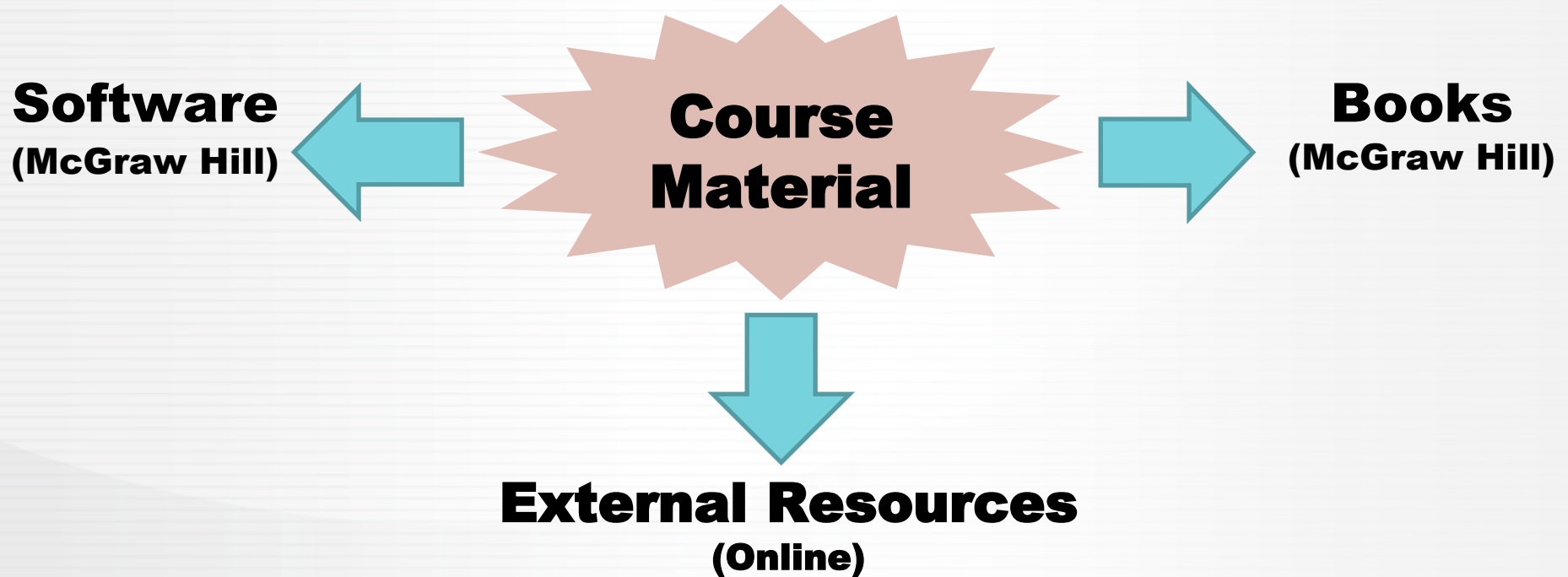
CURRICULUM EXPECTATIONS CONT'D

Parental Involvement

- **Parents are expected to ONLY follow up on:**
 - **Homework Completion**
 - **Homework Presentation**
- **Internet access is CRUCIAL for the purpose of research projects.**
- **Parents are to make sure students read books sent home and return them to school on time.**
- **Parents are expected to encourage their children to complete the school projects on their own.**
- **Homework completed by parents, partially or completely, will be disregarded. No grade!**

CURRICULUM EXPECTATIONS CONT'D

English Language Arts



CURRICULUM EXPECTATIONS CONT'D

English Language Arts

Reading Program

Guided Reading

Objectives

Build Reading Skills

Create Connections

Critical Thinking & Reasoning Skills

Allow for Enjoyment

Grades 4,5

Literature

2 Novels / Year

CURRICULUM EXPECTATIONS CONT'D

English Language Arts

Reading Program

Leveled Readers

Objectives

Build Reading Skills

Create Connections

**Critical Thinking
& Reasoning Skills**

Allow for Enjoyment

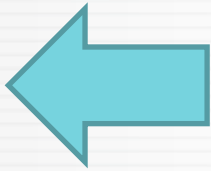
Grades 1-5

**Wonders Leveled
Readers**

CURRICULUM EXPECTATIONS CONT'D

Mathematics

Software
(McGraw Hill)



**Course
Material**



Books
(McGraw Hill)



External Resources
(Online)

CURRICULUM EXPECTATIONS CONT'D

Mathematics

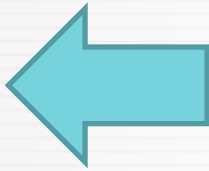
In Math sessions, teachers focus on reasoning skills and concepts.

We use the 21st century approach in mathematic to encourage students to solve real-life problems.

CURRICULUM EXPECTATIONS CONT'D

Science

Software
(McGraw Hill)



Books
(McGraw Hill)



External Resources
(Online)

CURRICULUM EXPECTATIONS CONT'D

NEW

Science STEM based Curriculum

- **What is STEM EDUCATION?**

STEM is an interdisciplinary and applied approach that integrates the four subjects of SCIENCE, TECHNOLOGY, ENGINEERING, and MATH.

- **What are the benefits of STEM EDUCATION?**

STEM education fosters ingenuity and creativity.

It is skill based.

It encourages team work, experimentation, and knowledge application.

CURRICULUM EXPECTATIONS CONT'D

Science

Instruction & Assessments are mostly project & research based.

Assessments are composed of 2 parts



Theoretical

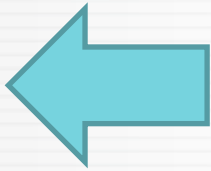


Practical

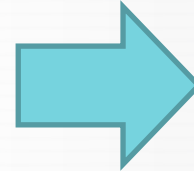
CURRICULUM EXPECTATIONS CONT'D

Social Studies

Software
(Harcourt)



**Course
Material**



Books
(Harcourt)



External Resources
(Online)

CURRICULUM EXPECTATIONS CONT'D

Social Studies

Instruction & Assessments are mostly project & research based.

Social Studies is more connected to **extra curricular education to allow students to connect information, put information in context, and apply knowledge to real life experiences.**

**Current
Event**

Students are asked to report on a current event of their choice on a WEEKLY BASIS.

OBJECTIVE:

Enhances Reasoning, Critical, Analytical and Writing Skills

EXTRA-CURRICULAR EDUCATION

**Health &
Wellbeing**

**Current
Event**

Events

Trips

**Character
Building**

Assemblies

Activities

EXTRA-CURRICULAR EDUCATION

Events may be on hold for safety measures

Academic Events

An opportunity for students to practically apply gained knowledge

Ex: Science Fair, STEM Fair, Spelling Bee, International Day

Global Events

An opportunity for students to become aware of the global scene.

Ex: Peace One Day, Earth Day, Women's Day

Cultural Events

An opportunity for students to become aware of cultural practices

Ex: Halloween, Christmas, Easter, Ramadan, Orphan's Race

- **All events serve an academic or an educational purpose.**
- **All events are academically tied to our subjects.**
- **All events are skill based.**

EXTRA-CURRICULAR EDUCATION

The Global Goals Project

Events

Global Events



- **The Global Goals Project is based on the United Nations Sustainable Development Goals.**
- **It promotes our students' sense of global citizenship.**
- **It promotes our students' skills needed for the 21st Century demands.**
- **For further information, please visit**

<https://www.un.org/sustainabledevelopment/sustainable-development-goals/>

Your cooperation is needed by discussing global topics with your children. It increases their awareness.

FURTHER REFERENCE

- **Common Core State Standards**

www.corestandards.org

- **BIST Program**

<https://bist.org>

- **The Global Goals Project**

<https://www.un.org/sustainabledevelopment/sustainable-development-goals/>

ACTIVITIES

Online Subscription

Once again, we are back full force . NAC offers a variety of activities that you can choose from; sports, music, arts and crafts, drama, and may others.

Activities will take place every Monday.

- **Please choose the activity from the online application on the system. Failing to choose the right activity, will leave us with no choice but to choose for you according to the availability.**
- **Please note that the activity chosen will continue for the rest of the year.**
- **The activity will no longer be there once it reaches its capacity. Sports, music, drama will have tryouts for the applicants before accepting them.**

**Thank You
Stay Safe!**